

## LEARNING PLAN AND GOAL WORKSHEET

*(Complete one worksheet for each desired goal.)*

Name: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Goal Statement:</b>			
<b>Measures of Success:</b> <i>(Define each measure.)</i>			
Unsatisfactory –			
Could do better –			
Expected –			
Excellence –			
Action Steps	Target Dates	Resources Required	Self-Assessment of Progress
<b>Results:</b> <i>(Provide daily, weekly or monthly updates depending on timing of goal. Continue on back of page as necessary.)</i>			

**Final Reflection:** *Why was this goal important to me? What have I learned? How can I use what I have learned? What is my next goal that will build on this experience?*